**Minutes of Hart Parish Council Monthly Meeting**

**held at 6.45pm on Monday 8th April 2024 in Hart Village Hall**

**Present:** Councillors Keith Park, (Chaired the meeting), Keith Brown, Stuart Brookes, Joanne Quarmby

**In Attendance:** Fiona Ford - Clerk, Ward Councillor Rob Darby, three members of the public.

1. **Public Forum**

It was noted the Parish Council website had been disabled. The Clerk advised this was due to an accounts oversight and it is now available. She also advised the minutes would be updated within the week and would also be displayed on the notice boards on a monthly basis.

The no overnight parking sign erected in the Church car park was discussed and Councillor Park advised the purpose is to discourage anti-social behaviour within the car park. It was noted that whilst it is not enforceable, once the gate is installed this will ensure no one is able to park overnight.

The gates on the Church car park were then discussed, Councillor Park advised the gate would be similar to the gates into the Church field; a steel structure box section with metal galvanised gates – a double gate for vehicles and single pedestrian gate on fence near to school. It was noted that once a contractor is chosen a planning application would be submitted, and Hartlepool Borough Council would undertake statutory planning consultation (for residents within the area) on the proposal. The opening and closing of the gate was also discussed and it was noted that some residents in Magdalene Drive have offered to close and open the gate on a rota basis.

The Chare Wall project was then discussed; there were concerns around the proposed height and whether consultation would take place before the project was delivered. It was noted that any designs would be based on the original wall and would need to satisfy Historic England’s requirements. It was agreed to place on next months agenda to discussed further. **Action - Clerk to add to May’s agenda**.

1. **Apologies**

Apologies were submitted and accepted from Councillors John Littlefair, Tom Britcliffe and John Wilson.

1. **Declarations of Interest**

No declarations of Interest received.

1. **Police Report**

There was no Police Report available as the PCSO is still on long term sick,

1. **Minutes of the Meeting held on 11th March 2024**

The Minutes of the Meeting were agreed as a true record and Councillor Park signed the minutes.

1. **Matters Arising**
2. **Car Park Gate Planning Application** – All information is now available to and it was agreed to place on next months agenda for a formal decision. **Action – Clerk to add to May agenda - Receive formal quotations and make decision on Contractor appointment**
3. **South View Car Parking** – Clerk to chase up
4. **Defibrillator Pads** – Spare pads have now been received.
5. **Gullies/Drainage** – Clerk to ask for a work plan/progress report detailing which gullies were on the list. Clerk to also enquire about the process of HPC undertaking gully clearance works – cc Tom Cassidy and Rob Darby
6. **Chairman’s Report**

There was no report available.

1. **Ward Councillor’s Report**

Councillor Darby advised he was going to fund the installation of covert cameras on the 4 entrances/exits to Worset Lane. A then discussion took place around power requirements. Councillor Darby to liaise with the CCTV provider on 3 of the entrances/exits and it was agreed to ask Councillor Littlefair to approach Forsa Energy. **Action - Clerk to email Councillor Littlefair.**

It was noted planning permission for the reservoir housing site had been approved.

1. **Maintenance Committee Report**

The maintenance report was circulated and discussed.

1. **Financial Report**

The Clerk circulated an actual budget sheet compared against the proposed budget, once the March statement had been received the cash book would be updated and presented at the May meeting for formal sign off. The following cheques were then signed:

100900 Clerk wages (March 2024) £231.20

100901 HMRC (PAYE March 2024) £57.20

100902 Clerk (reimbursement Website, postage, ink) £266.65

100903 Well Medical (spare defibrillator pads) £79.08

100904 Affordable Landscapes (grass cutting) £458.40

**Total £1,092.53**

1. **Correspondence**

* Forsa Energy – Offered a site visit. Clerk to obtain dates

1. **Planning Applications**

There were no planning applications to discuss.

1. **Matters of Concern to Councillors**

* Roadworks being undertaken to install fibre broadband

1. **Date of next Meeting of the Parish Council**

The meeting will be the Annual Meeting of Hart Parish Council which will be held on Monday 20th May at 6.45pm in Hart Village Hall. This meeting will be followed immediately by an ‘ordinary’ monthly meeting.

The Clerk to email everyone to agree a date in June for the Annual Parish Meeting.

*Meeting closed at 8.15 pm Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*