

HART PARISH COUNCIL

HEALTH & SAFETY POLICY

General statement of Health and Safety Policy

Hart Parish Council recognises and accepts its duty as an employer to ensure, so far as is reasonably practicable, the health, safety and welfare at work of its employees, members, volunteers and any members of the public likely to be affected by its activities as a local authority.

The Council will take all reasonable and practicable measures to meet this responsibility, paying particular attention to the provision and maintenance of:

- a. Plant, equipment and systems of work that are safe.
- b. Safe arrangements for the use, handling, storage and transport of articles and substances.
- c. Sufficient information, instruction, training and supervision to enable employees to identify and avoid hazards and also to be able to contribute positively to their own safety and health at work, and that of others.

It shall be the duty of every employee while at work:

- a. To take reasonable care for the health and safety of him/herself and of other persons who may be affected by his/her acts or omissions at work.
- b. As regards any duty or requirement imposed on his/her employer or any other person by or under any of the relevant statutory provision, to co-operate with him/her so far as is necessary to enable that duty or requirement to be performed or complied with.
- c. To ensure Council equipment in their charge is properly maintained and correctly used.
- d. To report promptly to the Chairman all accidents, damage and dangerous occurrences in which they are involved and any illness, physical disability or other impairment of their health which may affect, either permanently or temporarily, their ability to perform their normal work.

Contractors are expected to have their own Health & Safety policy and to carry out a risk assessment prior to the commencement of work.

Responsibilities

The Council delegates to the Clerk, in liaison with at least one Councillor, responsibility for:

- a reviewing the Policy and Arrangements as required, but as a minimum, on an annual basis.
- b coordinating risk assessments and COSHH
- c ensuring Control Measures are in place.

Risk Assessments

A risk assessment is simply a careful examination of what, in your work, could cause harm to people, so that you can weigh up whether you have taken enough precautions or should do more to prevent harm.

Workers and others have a right to be protected from harm caused by a failure to take reasonable control measures.

