8th May 2025

Dear Councillors

You are summoned to attend the Annual Meeting of Hart Parish Council which will be held at 6.45 pm on **Monday 12th May 2025** in **Hart Village Hall.**  This meeting will be followed immediately by an ‘ordinary’ monthly PC meeting.

Fiona Ford

Clerk to the Council

**Agenda**

***The outgoing Chairman will take the chair until the new Chairman is elected.***

1. **Election of Chair**
2. To elect the Chairman for the forthcoming year
3. The Chairman to sign the Declaration of Office form
4. **Election of Vice-Chair**
5. To elect the Vice-Chairman for the forthcoming year
6. The Vice-Chairman to sign the Declaration of Office form.
7. **Declaration of Interests –** *Councillors to declare any interests in accordance with the Relevant Authorities (Disclosable Pecuniary interests) Regulations 2012 in relation to the meeting.*
8. **Apologies for Absence**
9. **Representation at Committees**
10. Hart Village Hall Committee
11. **To note the Asset Register** dated 31st March 2025
12. T**o approve the Risk Register** dated 1st April 2025
13. **Appointment of Internal Auditor** for the year 2025/26

Annual Meeting closes and the ‘ordinary’ monthly meeting commences