**Minutes of Meeting held at 7.15 pm on Monday 11th September 2023**

**at Hart Village Hall**

**Present:** Councillors John Littlefair (Chair), John Wilson, Stuart Brookes, Tom Britcliffe and Keith Brown and Keith Park

**In Attendance:** Fiona Ford - Clerk, Ward Councillor Rob Darby, member of the Public (Item 1), PCSO Davenport

1. **Public Forum**

A member of the public raised the poor condition of the church car park and was concerns around the image it portrayed to visitors of the Church and Village. A discussion took place and it was agreed to arrange for John Pearson to trim back the overgrown area along the wall and picnic bench area in the October half term.

It was noted Cllr Littlefair had erected a sign in the car park advising on no overnight parking, which is great, however English Heritage need to be informed. **Action - Cllr Littlefair to contact English Heritage.**

A discussion then took place around maintenance and it was noted the flower beds that had been planted by volunteers looked great. It was noted the potholes in the Church car park filled in by Cllr Littlefair would need to be undertaken again in Winter 2023.

1. **Apologies**

Apologies for absence were received and accepted from Cllrs Joanne Quarmby and Tom Cassidy.

1. **Declarations of Interest**

John Littlefair declared an interest in Item 12b.

1. **Police Report**

PCSO Davenport advised the August figures for Hart Ward were as follows:

2 burglaries

11 thefts, a car had been stolen, but recovered

6 cases of criminal damages

21 ASB calls

It was noted a speed awareness event is to be organised.

1. **Minutes of the Meeting held on 10th July 2023**

The Minutes had been circulated in advance and were agreed as a true record. The Chairman signed the minutes.

1. **Matters Arising**
2. **Church Car Park gate planning application** – A discussion took place and Cllr Park advised a drawing/specification for the gate needed to be produced. Clerk to check the response from the One Stop Shop/Pre application. **Action – Clerk to pull together the requirements and email Cllrs Britcliffe and Park.**
3. **South View Parking Design** – It was noted Peter Frost had given some options a while ago, with the preferred option to create parking. **Action – Clerk to ask Peter Frost for an update.**
4. **Flower Tubs** – A formal thank you to all the volunteers for planting and maintaining the flower beds was noted.
5. **Maintenance Committee and HBC Site Visit** – No date had been agreed for the site visit. **Action - Clerk to chase up.**
6. **Parking on double yellow lines** – A discussion took place and it was agreed to raise the concerns at the Parish Council Liaison Meeting on 20th September 2023.
7. **Hedge at the Old Post Office overgrown** – It was noted the residents will be arranging for the hedge to be cut back.

It was agreed to remove Items e and f from future agendas.

1. **Chairman’s Report**

It was noted the various areas within the village had been sprayed to remove weeds.

An email had been received querying which buildings in Hartlepool have Raac; it has now been passed on to HBC.

Although an email regarding the roundabout works was sent a few days before the works commenced, it was disappointing to have not been informed sooner, as per the Charter.

A reminder that the Parish Liaison Meeting will take place on Wednesday 20th September at 6.00 pm in the Civic Centre.

1. **Ward Councillor’s Report**

It was noted Ward Councillor Rob Darby has contacted Tony Anson and requested a formal update on the outstanding maintenance issues throughout the village, which will be raised at the Parish Council Liaison Meeting.

1. **Maintenance Committee Report**

The maintenance list previously circulated was discussed and it was agreed to raised the issues with HBC at the site meeting and also at the Parish Council Liaison Meeting.

It was noted the approximately £100 would need to be added to the 24/25 budget to cover the replacement defibrator pads. **Action – Clerk to include a budget line when preparing next years budget**

1. **Financial Report**

A finance report covering April to September was presented and the following payments were noted:

July to September

Clerk wages (April to June) £670.08

HMRC (PAYE April to June) £167.52

Clerk Tel/Broadband (April to June) £67.50

Expenses (Annual Meeting) £45.87

Affordable Landscapes (grass cutting) £3,838.80

Information Commissioners Office £35.00

Bank charges (May to August) £24.80

**Sub-total £4,849.57**

The Clerk advised the bank wrote to the previous Clerk advising the was an issue with the Change of Address Mandate Form. **Action – Clerk to speak to bank and if necessary, submit a new form.**

1. **Correspondence**

The Clerk advised any correspondence received not discussed would be forwarded on to everyone via email.

1. **Planning Applications**

A discussion took place regarding planning applications and Cllr Britcliffe advised he had met with HBC to raise concerns regarding the numerous planning applications emerging for EV/Solar etc; it was noted the following applications had been dealt with as follows:

**H/2022/0470** - Installation and operation of a Grid Stability Facility, Land Adjacent to Hart Moor Substation Clerk advised HBC the previous objections still apply

**H/2023/0181** – Construction and operation of a gas powered standby electricity generator and related infrastructure - Cllr Britcliffe Tom the objection

**Action – Clerk to email Cllr Britcliffe correspondence with HBC Planning Department**

1. **Matters of Concern to Councillors**

The following items were discussed:

* Fly tipping at The Tilery Farm fly tipping been reported
* Salt Bin on Butts Lane

1. **Date of next Meeting of the Parish Council**

The next meeting will be held on Monday 9th October at 6.45pm in Hart Village Hall. **Clerk to also email everyone to arrange meeting up with previous Clerk.**

*Meeting closed at 8.30 pm*

*Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*